

DELHI TRANSPORT CORPORATION  
(GOVT. OF NCT OF DELHI)  
I.P.ESTATE; NEW DELHI-110002

SEALED TENDER AS PER "TWO BID" SYSTEM i.e. PART-I ' TECHNO COMMERCIAL BID' AND PART-II 'PRICE BID' ARE INVITED FROM ' VEHICLE MANUFACTURERS/REGD. CONTRACTORS/ REPUTED FLEET OWNERS/TRANSPORTERS (PLEASE SEE PRE QUALIFICATION CRITERIA IN TENDER SET) FOR FOLLOWING:

S.No..	Description	Qty.(Nos.)	Cost of tender	EMD	Opening date
1.	EMPANELMENT OF AGENCIES TO SUPPLY ON HIRE BASIS NON-AC CNG FUEL MODE EURO-IV MODEL VEHICLES, OR EURO-III REGISTERED AFTER DECEMBER 2009 MODEL VEHICLES FOR DELHI TRANSPORT COPORATION	41 (Approx.)	500/-	2.5 Lacs. (Two Lacs fifty Thousand Only)	23.07.2010

TENDER SET WILL BE AVAILABLE ON ALL WORKING DAYS TILL A DAY PRIOR TO THE DUE DATE, BETWEEN 11.00 HRS TO 15.00HRS WITH TENDER CELL (ROOM NO.207) DTC HQRS., IP ESTATE NEW DELHI-110002 ON PAYMENT OF RS.500/- EACH (SSI UNITS REGISTERED WITH NSIC/SSIC ETC. ARE EXEMPTED) IN CASH OR DD (IN FAVOUR OF CHAMAN-CUM-MD DTC) OR RS.550/- EACH BY POST WITHOUT ANY LIABILITIES FOR POSTAL DELAYS. COMPLETED TENDERS ALONGWITH EMD (IF NOT EXEMPTED) WILL BE RECEIVED BY TENDER CELL TILL 12.00 HRS. ON DUE DATE AND OPENED ON THE SAME DAY AT 15.00 HRS. IN THE PRESENCE OF DESIROUS TENDERERS. FOR FURTHER DETAILS VISIT OUR WEBSITE <http://dtc.nic.in/tender.htm> FROM WHERE ALSO TENDER DOCUMENT CAN BE DOWN LOADED AND DEPOSITED WITH TENDER COST (IF NOT EXEMPTED.)

DY.CHIEF GENERAL MANAGER-(MS-I)

DELHI TRANSPORT CORPORATION  
(GOVT. OF N.C.T. OF DELHI)  
TENDER CELL, ROOM NO.207  
I.P.ESTATE NEW DELHI-110002

NON TRANSFERABLE

THE PRICE OF THIS TENDER FORM IS RS. Rs.500/-  
**TENDER FOR EMPANELMENT OF AGENCIES FOR  
SUPPLYING ON HIRE BASIS Non-AC CNG FUEL  
MODE EURO-IV or Euro-III registered after  
December-2009 Model vehicles**

NAME OF THE PARTY IN WHOSE FAVOUR \_\_\_\_\_  
TENDER FORM HAS BEEN ISSUED. \_\_\_\_\_

THE CHAIRMAN-CUM-MANAGING DIRECTOR,  
DELHI TRANSPORT CORPORATION,  
IP ESTATE, NEW DELHI – 110002.

**DUE DATE:- 23.07.2010  
CLOSING TIME 12.00 Hrs**

DEAR SIR,

I/WE HERE BY SUBMIT OUR TENDER FOR EMPANELMENT OF AGENCIES FOR SUPPLYING ON HIRE BASIS 41 Nos. (approx.) Non-AC, CNG FUEL MODE EURO-IV or Euro-III registered after December-2009 MODEL VEHICLES FOR DELHI TRANSPORT CORPORATION AS SPECIFIED IN THE BID DOCUMENTS. THE RATES ARE QUOTED AS PER YOUR RELEVANT FORMAT ANNEXURE-'C'

I/WE HEREBY AGREE TO ALL THE TERMS AND CONDITIONS STIPULATED BY DTC AND WILL KEEP OUR OFFER OPEN FOR 180 DAYS FROM THE OPENING OF THE TENDER AND RATES WILL BE FIRM TILL COMPLETION OF THE CONTRACT IF GIVEN TO US EXCEPT GOVT. LEVIES AND FUEL COST WHICH WILL VARY AS PER CLAUSE No.45 of the terms and conditions.

I/WE ALSO UNDERSTAND THAT THE TENDER IS FOR TWO YEARS AND AGREE TO PROVIDE TROUBLE FEE SERVICE DURING ENTIRE CONTRACT PERIOD.

EARNEST MONEY OF Rs.2.5 LACS HAS BEEN DEPOSITED IN CASH VIDE C.R.NO. \_\_\_\_\_ DATED \_\_\_\_\_  
(ENCLOSED) / DEMAND DRAFT NO. \_\_\_\_\_ DATED \_\_\_\_\_ DRAWN ON \_\_\_\_\_

YOURS FAITHFULLY,

SIGNATURE OF THE TENDERER  
NAME IN BLOCK LETTERS \_\_\_\_\_  
FULL ADDRESS WITH SEAL \_\_\_\_\_

1. SIGNATURE OF WITNESS \_\_\_\_\_  
(WITH NAME & FULL ADDRESS) \_\_\_\_\_  
2. SIGNATURE OF WITNESS \_\_\_\_\_  
(WITH NAME & FULL ADDRESS) \_\_\_\_\_

**PLEASE NOTE**

1. OFFER SHOULD CONFORM TO ALL THE DTC TERMS & CONDITIONS AND NO COUNTER TERMS & CONDITIONS WILL BE ACCEPTABLE.
2. RATES BE QUOTED AS PER OUR STANDARD PAYMEWNT TERMS GIVEN VIDE CLAUSE NO. 12 OF THE TERMS AND CONDITIONS.
3. FOR EMD PLEASE SEE CLAUSE NO.6 OF THE TERMS AND CONDITONS OF THE BID DOCUMENT.
4. PLEASE ALSO REFER TO ENCLOSED DOUCMENTS LIKE PREQUALIFICATION CRITERIA OF BIDDERS,(ANNEXURE 'A') CERTIFICATES.(ANNEXURE 'B') RATE FORMAT,(ANNEXURE 'C') AND CRITERIA OF CALCULATING L-I (ANNEXURE 'D')
5. TENDER DOCUMENT CAN ALSO BE DOWN LOADED FROM DTC WEB SITE <http://dtc.nic.in/tender.htm> SUCH COMPLETED TENDER DOCUMENTS CAN BE DEPOSTED WITH THE TENDER CELL MENTIONED ABOVE WITHIN DUE DATE AND TIME WITH THE COST OF BID DOCUMENT i.e. RS. 500/- (IF NOT EXEMPTED)

6. ORDERS SHALL BE SPLIT IN THE RATIO OF 65:35 BETWEEN L-I & L-II SUBJECT TO L-II MATCHING THE RATES DECIDED BY THE DTC IN RESPECT OF L-I. HOWEVER, INCASE RATES IN INITIAL OFFER ARE EQUAL, ORDERS FOR EQUAL QUANTITY SHALL BE GIVEN. (SEE CLAUSE NO.15 OF THE TERMS AND CONDITIONS OF THE TENDER)

7.. BIDDERS MUST ATTACH A COPY OF THE VALID PARMANENT ACCOUNT NUMBER AND SERVICE TAX REGISTRATION NUMBER ISSUED BY THE COMPETENT AUTHORITY DULY SIGNED AND STAMPED BY SEAL OF CONTRACTOR'S FIRM / COMPANY ETC.

**NOTE: THIS FORM DULY FILLED, SIGNED, AND CERTIFIED SHOULD BE SEALED IN SIDE THE TECHNO COMMERCIAL BID ENVELOPE.**

**IMPORTANT INSTRUCTIONS/GUIDELINES FOR TENDERERS**

1. BID SHALL BE SUBMITTED TO THE CHAIRMAN-CUM-MANAGING DIRECTOR, DELHI TRANSPORT CORPORATION, ROOM NO. 207, TENDER CELL, I.P. ESTATE, NEW DELHI-110002 IN A SEALED COVER DULY SUPERSCRIBED.
2. THE TENDERERS SHALL SUBMIT THEIR OFFERS AS PER 'TWO BID' SYSTEM IN SEPARATE ENVELOPES EACH FOR 'TECHNO COMMERCIAL BID' AND 'PRICE BID' BOTH ENCLOSED IN A SEALED OUTER ENVELOPE.

**(A) FIRST ENVELOPE SHOULD BE SUPERSCRIBED AS:**

Part I – 'TECHNO – COMMERCIAL BID.'

TENDER FOR EMPANELMENT OF AGENCIES FOR SUPPLYING ON HIRE BASIS Non-AC CNG FUEL MODE EURO-IV MODEL VEHICLES or Euro-III registered after December-2009 Model vehicles.

TENDER DUE ON 23.07.2010

**THIS ENVELOPE SHALL CONTAIN: -**

- (I) Firms 'Techno Commercial' offer as per Annexure 'A' Vis-à-vis DTC's Tender and Terms and Conditions.
- (II) Tender form purchased from DTC Tender Cell or Down Loaded from Website <http://dtc.nic.in/tender.htm> duly filled up as per the instructions given therein with tender cost.
- (iii) Complete details regarding the company. Also, the documents in respect of compliance of prequalification criteria and list of other customers for whom similar job is being done etc.
- (iv) Earnest Money deposit in separate envelope by way of demand draft/cash only (Cash receipt issued by DTC to be enclosed). No other mode of payment will be acceptable.

**(B) 2<sup>nd</sup> ENVELOPE SHOULD BE SUPERSCRIBED AS:-**

Part-II – 'Price Bid'

Open Tender For: Empanelment of agencies for hiring Non-AC CNG Fuel mode Euro-IV Model vehicles, or Euro-III registered after December-2009 Model vehicles

Open Tender Due on: 23.07.2010

**This Envelope shall contain:-**

Firm's 'Price Bid' in the format as per ANNEXURE –“C” given with the tender set.

(Both the above envelopes i.e. (Part I & Part II Bids) should further be sealed in an outer envelope super scribed as:

Open Tender for: Empanelment of agencies for supply on hire basis Non-AC CNG Fuel mode Euro-IV Model vehicles, or Euro-III registered after December-2009 Model Vehicles..

Open Tender Due on 23.07.2010

(C ) All the envelopes should be addressed to DTC & bear the sender Company's Name and address either in print, in clear writing or in rubber seal, etc. for easy identification.

OUTER ENVELOPE BE SUPERSCRIBED AS:

TENDER FOR SUPPLY OF EMPANELMENT OF AGENCIES FOR SUPPLYING ON HIRE BASIS Non-AC CNG FUEL MODE EURO-IV MODEL VEHICLES or Euro-III registered after December-2009 Model Vehicles.

TENDER DUE ON 23.07.2010

3. ALL THE 3 ENVELOPES SHOULD BE ADDRESSED TO DTC & BEAR THE SENDER FIRM'S NAME AND ADDRESS EITHER IN PRINTED OR IN RUBBER SEAL, ETC. FOR READY IDENTIFICATION,
  - (i) TENDERERS HAVE TO ABIDE BY ALL THE TERMS & CONDITIONS GIVEN BY DTC IN GENERAL AND IN PARTICULAR IN RESPECT OF PAYMENT TERMS, EMD, TENDER COST, ETC.. VALIDITY OF OFFERED RATES WOULD BE FOR MINIMUM 180 DAYS FROM THE DATE OF OPENING OF TENDER.
  - (ii) TECHNO COMMERCIAL BIDS ACCOMPAINED WITH CHEQUES FOR EMD SHALL BE OUTRIGHTLY REJECTED.
  - (iii) SIMILARLY, 'TECHNO COMMERCIAL BIDS' NOT ACCOMPAINED WITH THE TENDER FORM AS ENCLOSED OR PURCHASED FROM DTC/DOWN LOADED FROM WEB SITE SHALL ALSO BE REJECTED OUTRIGHTLY.
  - (iv) LATE TENDERS SHALL NOT BE OPENED AT ALL AND THEREFORE, THE OFFERS OF SUCH TENDERER SHALL BE TOTALLY OUT OF CONSIDERATION ZONE.
  - (v) TENDERERS MUST AGREE TO ALL TERMS & CONDITIONS OF DTC. OFFERS WITH COUNTER TERMS & CONDITIONS ARE LIABLE FOR SUMMARERLY REJECTION.

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Subject: **Tender for Empanelment of Agencies for supplying on Hire Basis Non-AC, CNG Fuel Mode Euro-IV Model Vehicles, or Euro-III registered after December-2009 Model Vehicles**

### **GENERAL TERMS AND CONDITIONS**

1. Vehicles will be hired for approximately 12 hours daily duty and approximately 2500 kilometers and 25 days per month per vehicle.
2. Tender should be addressed to the Chairman-cum-Managing Director, Delhi Transport Corporation, Room No.207, Tender Cell, I.P.Estate, New Delhi-110002 in a sealed cover duly superscribed with (i) Tender for Empanelment of Agencies for supplying on Hire Basis Non-AC, CNG Fuel Mode Euro-IV Model Vehicles, or Euro-III registered after December-2009 Model Vehicles, due on 23.07.2010 at 12.00 hrs. The main outer envelope should contain two separate and sealed envelopes inside (A) Techno-Commercial Bid and (b) Price Bid respectively, also superscribed accordingly.
3. The tenderers himself / themselves or duly authorized person in this behalf should sign tender.
4. The tender should reach Dy.Manager, Tender Cell, Delhi Transport Corporation, IIInd Floor, Room No.207, I.P.Estate, New Delhi-110002 in a sealed superscribed cover marked as Tender for Empanelment of Agencies for supplying on Hire basis Non-AC, CNG Fuel Mode Euro-IV Model Vehicles, or Euro-III registered after December-2009 Model Vehicles due on 23.07.2010 at 12.00 hrs. The tender shall be opened in public on the due date at 15.00 hrs. The tenderers may attend the opening of the tender if they so desire. The main outer envelope containing the other two bid envelopes shall be opened alongwith the envelope of Techno-Commercial Bid only. The price bid envelope of techno commercial qualified short-listed tenderers only shall be opened at the later date which shall be intimated separately to all concerned.
5. Tender Forms shall be filled in ink or duly typed giving full address of the tenderers. Tenderers should quote in figures as well as in words the rates or amount tendered by him/ them. Over writings or alterations will disqualify the tender unless they are legibly attested by the tenderers with full signatures. The tender rates etc. should be valid for 180 days from the date of opening of the tender and if withdrawn

before that date the earnest money will be forfeited in full. The decision of this office in this respect will be final and binding on the tenderers.

6. The earnest money of Rs.2.5 Lacs (Two Lacs Fifty Thousand Only) in cash or demand draft shall be deposited by Tenderer in favour of Chairman-cum-Managing Director, Delhi Transport Corporation. The deposit of earnest money shall not be accepted through cheque. The tenders without the specified earnest money deposit in given mode would be treated as invalid tender and shall be rejected out rightly. No interest will be paid on the earnest money

7. Towards satisfactory execution of the contract the successful bidder shall have to submit a security deposit in cash or Demand Draft as performance guarantee @ 7.5% of the first year's contract value. This security deposit could also be in the form of a bank guarantee from a Nationalized Bank, valid till six months after completion of contract. EMD after this stage shall be returned to all Tenderers.

8. If the vehicles are not provided within maximum of 30 days from the date of issue of the orders, penalty @ Rs.500/- per vehicle per day shall be leviable.

9. No vehicle shall be taken on hire having registration numbers in the name of the employee of DTC or close relative, a certificate to this effect will have to be submitted along with each monthly bill for payment.

10. The agency shall provide Non-AC, CNG Fuel Mode – EURO-IV, or Euro-III registered after December-2009 Model Vehicles together with the driver on hire for the use of DTC. Driver should have a valid driving licence for driving such vehicles. The driving licence shall be issued by Transport Authority, Delhi.

11. The firm should have a valid PAN and Service Tax Registration number issued by the competent authorities. Copies of the same duly signed and stamped by seal of contractor's firm/company etc. should be attached with the techno-commercial bid of the tenderers as a compliance of specified pre-qualification criteria (PQC). The tenderers must submit an undertaking with the tender as per Annexure-"B" that they or the firm etc. has not been black listed by any of Govt. organization/Govt. Department and/or has not been convicted by any court of law as on date of submission of this tender.

**12. Payment shall be made on monthly basis for the total cumulative Kms done in a particular month and there will be no condition of payment for a minimum daily kilometer whether actually done or not. Payment shall be made through electronic media like RTGS, EFT etc. As such, all tenderers must have proper bank account so that payment could be credited directly to their accounts. For this they will supply following information to DTC:**

**Account No., Account type, bank name, branch name & address, branch code, MICR Code, IFSC/RTGS Code & PAN No. etc.**

The Contractor shall submit monthly bills of each vehicle to the user unit/depot by 5<sup>th</sup> of the following month. After internal processing, payment shall be made by Manager –(Bills) (HQ) by RTGS/ECS by appx. 20<sup>th</sup> of the month, after deducting TDS, penalty etc. if any.

13. The duty hours and the Kilometer run of the hired vehicle shall be counted from the reporting time of the vehicle at the place where vehicle initially reports for DTC's duty. No running charges shall be payable to the agency for kilometer run from its parking place to the reporting place and vice versa. Vehicles will not be parked in DTC's Units in the night.

14. No extra charges for local night detentions/journeys shall be paid.

15. Orders shall be split in the ratio of 65:35 between L-I & L-II subject to L-II matching the rates decided by the DTC in respect of L-I. .(As per Annexure-"D") However, incase rates in initial offer are equal, orders for equal quantity shall be given. No, preferential treatment will be given while calculating L-I, based on the make and model of the vehicle.

16. The agency shall provide names, addresses and telephone numbers of the drivers along with photo copies of their driving license while submitting acceptance of offer. They will also issue them a suitable photo ID card which they will carry while performing duty. Any change in driver deployed in future shall be intimated to the DTC well in time.

17. The agency shall provide statutory benefits i.e. ESI/EPF/Bonus/Gratuity etc. to the driver as per existing rules and provide proof of the same to DTC along with the monthly bill starting from second month onwards. DTC will not be responsible for any default of contractor in payment of statutory dues.

**18. The agency will be responsible for fuel, staff and up keep/maintenance of the vehicles to the satisfaction of the DTC.**

19. These vehicles should be registered in Delhi with commercial numbers. In case vehicles are used for NCR duties, the statutory taxes etc. paid, if any, shall be reimbursed on actual, subject to production of receipt/documentary proof. Other payment will be as per the agreement entered into.

20. All the supplied vehicles shall have mandatory accessories as per Motor Vehicle Act.

21. Agency will be responsible for PUC Certificate, observing the traffic rules, fines for traffic violations, compensation for accidents etc. The agency shall also bear all the taxes in respect of regular MVI, Pollution etc./duties/levies etc. as per Motor Vehicle Act.

22. **The contract shall be for a period of two years**

23. The driver provided by the owner shall possess a valid driving license with past clear driving record. He shall wear proper uniform as prescribed by the DTC from time to time. He shall scrupulously observe the instructions issued by the DTC. If and when the driver is found deficient in his behavior or any other manner, the agency shall replace him immediately by another driver on the directions of DTC.

24. The agency shall also provide back-up driver in case the original driver is unable to drive the vehicle for any reason.

25. The driver shall carry a photo identity card, issued by the agency. For this purpose, names and relevant details of all drivers proposed to be deployed by the agency will be provided to DTC prior to their deployment on vehicles hired by DTC.

26. The agency shall keep all the vehicles in good road-worthy condition at all times and provide in neat and clean and presentable condition on day to day basis.

27. It shall be the responsibility of the agency to produce the driver in a Court of law and or before the Police Authorities, Insurance authority whenever required in case of accident or any other contingency relating to driver or his employee.

28. **All the vehicles shall be fully /comprehensively insured** by the agency at their own cost. The agency shall be liable for any claim arising from accident, damage or loss caused during the operation of these vehicles. The DTC shall not be liable for any such claims including claims made in connection with the injuries or loss of life sustained by any other road user.

29. The agency shall not withdraw the vehicle without prior written consent of the DTC

30. The agency shall make the vehicles with driver available as per schedule of DTC.

31. In case the agency fails to provide the vehicle as per reporting time, the agency shall be liable to pay a penalty of Rs.1000/- per day for each such instance.

32. The repair and maintenance work of the vehicles will be carried out on the weekly rest day. In case of break down of vehicle on any day that day will be treated as absent if replacement is not made available immediately. In case agency desires to take any vehicle for major repairs, they will do so with the due permission of the DTC. The agency shall keep the DTC informed of the expected duration of repairs and consequent non-availability of the vehicles. During the period the agency shall make arrangement for replacement vehicle. In case replacement of vehicle is provided, the same shall also have all statutory valid documents like registration, insurance etc

33. The drivers of the vehicles would in no case request or demand any money for any repair/break- down or other such things from the officers concerned, even in any emergency.

34. DTC will deduct the Income Tax, as applicable from time to time at source from the amount payable to the agency for which DTC shall issue a necessary certificate as per procedure.

35. All Service Tax/Vat/education cess/any other Govt. Tax will be charged at actuals as applicable at the time of billing and shall be deposited timely with the concerned deptt. by the agency.

36. The agency shall maintain appropriate vehicle-log book for each vehicle indicating date wise kilometer and other operation particulars which shall be signed by the respective officers for verification of details before payment. The responsibility of updating the log books will be of the driver concerned/agency.

37. Speedo meters should remain in working condition at all times of all vehicles. In case of any apparent tempering of Speedo meter is found in the surprise checks, 50% kilometer run shall be reduced from the monthly bill in addition to refusing of the services of that driver/vehicle and for that an alternative vehicle/driver is to be deployed.

38. In case either party decides to quit from the contract prematurely they may do so with a notice of 90 days in advance, failing which all deposits with the department will be forfeited.

39. The agency will not transfer their rights of contract to any other party in any way during the contract period.

40. No advance payment will be made. Further, no payment will be made against bills pertaining to day/days when any complaint with regard to quality/performance of the vehicle/misbehavior of the driver is reported by the respective officer, or the vehicle has not been used for the said days. The decision of the department shall be final and binding. The payment will be made on actuals.

41. The agency will be responsible for safety of the officers/officials and their belongings kept in the vehicles.

42. The agency will be asked to submit bank name and account number, mobile number/office and residence phone number/complaint centre number etc.in writing so that any problem connected with payment or repair of vehicle is immediately conveyed and attended to on priority.

43. **Arbitration:** In the event of any question, dispute or differences arising under these conditions or in connection with this contract except as to any matter the decision of which is specially provided for by these conditions, the same shall be referred to the Sole Arbitrator- CMD, or to some other person appointed and nominated by him. There will be no objection to the owner of the vehicle that the Arbitrator is an employee of the DTC that he had dealt with matters to which the contract related or that in the course of his duties as an employee of the DTC he had expressed his opinion or views on all or any of the matter in dispute or difference. The CMD shall have a right to cancel the appointment or nomination of the Arbitrator by him and in his place nominates and appoint another arbitrator to decide the reference. The venue of the Arbitration shall be Delhi. The Arbitrator shall be bound to give speaking award giving detailed reasons and justifications.

44. Rights to include any other condition (which is not envisaged here) or modify or alter the conditions stated above is reserved by the CMD, DTC. The agency will be required to execute an agreement generally, on the above lines of the terms and conditions as stipulated above. If the agency refuses to enter into the agreement within a week time of issue of order, or adopts dilatory tactics or impose additional

conditions after confirming their acceptance of the approved rates, terms and conditions or withdraw his acceptance offer, the CMD, DTC shall have the option to cancel acceptance offer and forfeit the EMD. Interpretation of the terms and conditions of the tender document as confirmed by DTC shall be final and binding on the agency

45. The hiring rate will be revised only when the price of fuel increases/decreases as may be notified by the Gas Company beyond 5% of basic rate on fixed monthly run. The basis shall be average of 15 kilometer per kg of CNG (see example below). No other escalation in agreed hiring rates shall be allowed during the contract period on any other account.

**Example**

- (a) Assumed\_kilometer per kg. of CNG = 15
- (b) If rate per kg. of CNG increases = 500 Paisa
- © Hire charges to be revised per kilometer =  $b/a = 500/15 = 33.33$  Paisa  
Or say Rs. 0.33

46. No claim of interest will be entertained on account of delayed payments due to un-foreseen circumstances.

47. The agency shall indemnify the DTC against all losses or damages, if any, caused to it on account of acts of the personnel deployed by the agency.

48. During the currency of the contract, DTC can order to increase/decrease (+)(-) 20% in the number of the vehicles on the same rates, terms and conditions as stipulated in the contract and the same shall be obligatory and binding on the agency to execute any such order.

49. All vehicles before accepting for service may be inspected by DTC, both at initial stage and at replacement in between, if any.

50. The cost/liquidated damages shall also be recoverable from the agency, if any, towards damages/losses to DTC which may arise while such hired vehicles on the service of DTC cause damage to any equipment/ material/property/transport belonging to DTC.

51. The offered vehicles should be registered in the name of proprietor(s),( if proprietary firm) partner(s),( if partnership firm), company or firm (if private limited or limited). It should not be a joint venture/consortium of more than one firm/companies. The supporting documents for this pre-qualification criteria must be enclosed by all the tenderers in their techno commercial bids.

52. For proper coordination between the successful agencies and DTC, the agency shall nominate a representative in their local office and give office/mobile telephone nos. for liaison, complaint etc.

53. The courts of the National Capital Territory of Delhi shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

FOR DEPUTY CHIEF GENERAL MANAGER-MS-I

Annexure-'A'  
Pre-qualification Criteria (PQC)

Tender for empanelment of Agency for supplying on Hire basis Non-AC CNG Fuel Mode Euro-IV, or Euro-III registered after September-2009 Model Vehicles for Delhi Transport Corporation.

S.No.	Parameter	Documentary proof by way of
1.	Cost of tender documents paid or not	Copy of cash receipt etc.
2.	Requisite (Rs.2.5 Lakh ) earnest money deposited or not	Details of DD or copy of cash receipt or details of bank guarantee.
3.	Whether the tenderer is vehicle manufacturer/Regd. Contractor/reputed firm/reputed transporter.	Add respective documents
4.	Whether the agency is a proprietary firm <b>or</b> partnership firm <b>or</b> a private limited firm <b>or</b> a public limited firm <b>and</b> not a consortium/ joint venture	Company incorporation documents.
5.	At least three years minimum experience of same nature of work in other reputed organization( Govt./private) with number of years	Incorporation/Registration certificates with Copies of the orders placed by various organizations for hiring of vehicles
6.	The agency should have minimum 50 vehicles in their fleet .	Photo copies of valid R.Cs.
7.	Minimum turn over of Rs. 1.0 Crore for the financial year 2009-2010 on vehicle hiring business	Certified copies of balance sheet.
8.	PAN	Copy of PAN Card.
9.	Service Tax Registration No.	Copy of registration certificate

DATE  
PLACE

Signature of bidder/contractor

Name of bidder/contractor

Seal of Bidders/contractor

**Note: This Annexure is to be a part of the Techno-Commercial Bid**

ANNEXURE 'B'

Tender for empanelment of Agency for supplying on Hire basis Non-AC CNG Fuel Mode Euro-IV Model Vehicles, or Euro-III registered after September-2009 Model Vehicles for Delhi Transport Corporation

I certify that I/my firm/agency/company etc. has not been black listed by any govt. Department/Organization as on today i.e.\_\_\_\_\_

I certify that I/my firm/agency/company etc. has not been convicted by any court of law as on today i.e.\_\_\_\_\_

DATE

PLACE

Signature of bidder/contractor

Name of bidder/contractor

Seal of Bidder/contractor

**Note: This Annexure is to be a part of the Techno-Commercial Bid**

**Annexure-“C”**  
**(Price Bid)**

Type of vehicle Required: Non-AC Santro/Alto/Indica / Maruti Omni Van in CNG Fuel Mode.

S.No	Details required	Basic Rate	Service Tax		Any other Tax		Total taxes	Gross Total
			%age	Quantum (Rs.)	%age	Quantum (Rs.)	Quantum (Rs) (e+g)	Quantum (Rs.) (c+h)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
1.	Rates per month for 25 days duty and each day duty of 12 hrs. With total kilometer 2500 approx.							
2.	Rate per kilometer for Extra Kms after 2500 KMS							
3.	Rates for extra period (Per Hour) after 12 hours in a day, if any							

I /We the undersigned being tenderer as mentioned above, hereby apply to the DTC for providing the staff cars as described above in accordance with the terms and conditions of the of the tender. I/We have read and understood the terms and conditions of the tender and hereby unequivocally accept the same.

**Signature of the bidder with Seal**

**Note: This document should form a part of the Price Bid**

Criteria for Calculating L-I

(1)

S.No.	Rates asked for	On 100 point Scale weight assigned
A.	Rates per month for 25 days duty and each day duty of 12 hrs. with total kilometer 2500 approx.	90
B.	Rate per kilometer for Extra Kms after 2500 KMS	5
C.	Rates for extra period (Per Hour) after 12 hours in a day if any	5

(2) Explanation for Criteria:

- (i) Total operational hours in a month= 12x25=300 hrs.
- (ii) Total operational kilometers in a month= 2500 Kms
- (iii) Operational kilometer per hour = 2500/300 = 8.33 Kms. per hour

(3) Example: Say, a tenderer has offered following rates:

- (i) Rs.15,000/- per month for "A" above
- (ii) Rs.08/-per kilometer for "B" above
- (iii) Rs.25/- per hour for "C" above

(4) Calculation: Weighted average will be calculated in Rs as under:

$$\frac{15000 \times 90}{2500} + \frac{8 \times 5}{8.33} + \frac{25 \times 5}{8.33} = \frac{540+40+15}{100} = \text{Rs.5.95}^*$$

\* Based on the above figure of Rs.5.95, L-I &amp; L-II shall be worked out

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