

DELHI TRANSPORT CORPORATION  
(GOVERNMENT OF NCT OF DELHI)  
I.P. ESTATE: NEW DELHI.

DTC invites applications for the following Group A & B posts for filling up the same on contract basis in DTC from the officers of the Central/State Government/Union Territories/Autonomous Bodies/public Sector Undertakings/Statutory Organizations/Research Institutions/ Universities/Semi-Government Organizations. The period of contract shall be initially for a period of 01 years which can be extended as per requirement of the Corporation upto 05 years': -

S. No.	Name of the Post	Consolidate monthly remuneration (in Rs.)	Number of posts *
1.	Sr. Manager (Elect.)	Rs. 67700+applicable DA at the time of engagement	01
2.	Manager (Civil)	Rs.47600+applicable DA at the time of engagement	01
3.	Manager (Elect.)	Rs.47600+applicable DA at the time of engagement	01

\*The number of posts to be filled is subject to variation. The pay of the selected officers on contract shall be calculated in accordance with the Special Secretary (Finance) GNCTD O.M. No. 20/40/2016-AC/DSFA/16-45 dated 20.01.2017 (i.e. on the basis of minimum pay or the initial of Pay Matrix Level of the respective post + applicable DA at the time of execution of Agreement)

2. The details of posts, eligibility criteria, essential and desirable qualification required as per column 7 & 11 of the Recruitment Rules for the post of Manager (Civil) and Manager (Electrical) are re-produced hereunder:

a) **Sr. Manager (Electrical)-01**

**Column No. 7: Essential**

- (i) Degree in Electrical Engineering from a recognized University or equivalent.
- (ii) 5 years' experience in providing repairing and maintaining electrical installations for industrial/commercial/residential buildings.

**Column No. 11**

**Contract**

Officer under the Central/State Govt./UT Govt./Public Sector Undertaking, Autonomous Body etc. with requirement laid down in column 7 above:-

- (i) Holding analogous post on regular/ad-hoc/contract basis.

Or

(ii) With 05 years' service on regular/Ad-hoc/Contract basis in the Pay band of Rs.15600-39100+GP of Rs. 5400/- Pay Matrix Level 10 in 7<sup>th</sup> P.C.

Or

(iii) Degree/Diploma holder with 05/08 years' service on regular/Ad-hoc/Contract basis in the Pay band of Rs.9300-34800+G.P. of Rs.9300-34800 + G.P. of Rs. 4800/- Pay Matrix Level 8 in 7<sup>th</sup> P.C.

Or

(iv) Degree/Diploma holder with 05/08 years' service on regular/Ad-hoc/Contract basis in the Pay band of Rs.9300-34800+G.P. of Rs. 4600/- Pay Matrix Level 7 in 7<sup>th</sup> P.C.

b) **Manager (Civil)- 01 posts**

**Column No. 7: Essential**

- i) Degree in Civil Engineering from a recognized University.
- ii) 3 years experience in design/construction /maintenance of industrial/residential/commercial building.

**Column No. 11**

**Contract**

Officer under the Central/State Govt./UT Govt./Public Sector Undertaking, Autonomous Body etc. with requirement laid down in column 7 above:-

- (i) Holding analogous post on regular/ad-hoc/ contract basis.

Or

(ii) Degree/Diploma holder with 05 years' service on regular/Ad-hoc/Contract basis in the Pay band of Rs. 9300-34800 + G.P. of Rs.4600/- Pay Matrix Level 7 in 7<sup>th</sup> P.C.

Or

(iii) Degree/diploma holder with 05/08 years' service on regular/Ad-hoc/Contract basis in the Pay band of Rs. 9300-34800 + G.P. of Rs.4200/- Pay Matrix Level 6 in 7<sup>th</sup> P.C.

c) **Manager (Electrical)- 01 posts**

**Column No. 7: Essential**

- i) Degree in Electrical Engineering from a recognized University.
- ii) Three years experience in providing repairing and maintaining electrical installation for industrial/commercial/residential buildings.

## **Column. No. 11**

### **Contract**

Officer under the Central/State Govt./UT Govt./Public Sector Undertaking, Autonomous Body etc. with requirement laid down in column 7 above:-

(i) Holding analogous post on regular/ad-hoc/contract basis.

Or

(ii) Degree/Diploma holder with 05 years' service on regular/Ad-hoc/Contract basis in the Pay band of Rs.9300-34800 + G.P. of Rs.4600/- Pay Matrix Level 7 in 7<sup>th</sup> P.C.

Or

(iii) Degree/diploma holder with 05/08 years' service on regular/Ad-hoc/Contract basis in the Pay band of Rs. Rs.9300-34800 + G.P. of Rs.4200/- Pay Matrix Level 6 in 7<sup>th</sup> P.C.

3. At the time of appointment on contract basis a contract agreement on the relevant stamp paper of Rs. 50/- (to be attested by Notary Public) shall be executed with the Contractual Officer by the authorize office of Personnel Department of DTC containing the following terms and conditions :

- i) This agreement is made on this \_\_\_\_ day of \_\_\_\_ 20\_\_ between the Delhi Transport Corporation (hereinafter called the 1<sup>st</sup> Party) through Manager(Personnel) and his Successors /Assigning in the office of the first party and Shri/Smt./Ms \_\_\_\_\_ on contract basis (hereinafter called the 2<sup>nd</sup> party) for a period of 01 year i.e. \_\_\_\_\_ to \_\_\_\_\_ against a vacant sanctioned post of \_\_\_\_\_. The engagement of Officer would be on full-time basis and he/she would not be permitted to take up any other assignment during the period of contract.
- ii) His/Her remuneration will be fixed in the initial of the Pay matrix level of the respective post plus applicable DA at the time of execution of agreement.
- iii) This rate shall remain same till the expiry of the contract period. In the offer of contract engagement/agreement, only the lump-sum amount has been indicated. Such consolidated remuneration can be revised by adding revised DA at each occasion of fresh contract.
- iv) The Contractual Officer shall not be entitled to any allowance such as House Rent Allowance, reimbursement of call charges of Residential Telephone/mobile, Transport facility, Residential Accommodation, Person Staff, etc.
- v) No DTC staff car/hired vehicle shall be provided to the contractual officer. However, he/she shall be issued an Identity Card-cum-free Bus pass for travelling in DTC Buses from residence to place of posting and vice-versa during his/her contract.
- vi) No TA/DA shall be admissible for joining the Corporation. Contractual Officer will not be allowed foreign travel at expenses of DTC. However,

Contractual Officer shall be allowed TA/DA for their travel inside the country in connection with the official work, if any, as per his/her entitlement.

- vii) Contractual Officer shall be eligible for 8 days' leave in a calendar year on pro-rata basis. Therefore, Contractual Officer shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year.
- viii) The engagement of Contractual officer is of a temporary in nature and engagement can be cancelled at any time by the DTC without assigning any reason. He/She shall not raise any claim for seniority, regularization of services on permanent basis in DTC at any point of time. In case she do so, DTC will be at liberty to take necessary action as deemed fit including termination of the contract. Further the services of Contractual officer can be terminated at any time as per the staff position existent at that time.
- ix) The DTC has right to amend/add/delete any terms and conditions during his/her contract period as per demand from time to time.

4. The number of posts to be filled on contract are subject to variation. Eligible and willing candidates should apply on the prescribed application perform up-loaded on DTC website i.e. [www.dtc.nic.in](http://www.dtc.nic.in). The applications of only such officers/candidates will be considered that which are accompanied with the following documents:-

- (i) Photocopy of all educational qualification certificates.
- (ii) Statement giving details of Major or Minor Penalties imposed upon the officer, if any, during the last Ten (10) years.
- (iii) Vigilance, disciplinary & criminal clearance certificate from employer.
- (iv) The candidates presently working in any Central/State Government/Union Territories/Autonomous Bodies/public Sector Undertakings/Statutory Organizations/Research Institutions/ Universities/Semi-Government Organizations will have to produce NOC from the current employer on the date and time of the interview.

5. The maximum age limit for appointment on contract shall not be exceeding 45 years for the post of Sr. Manager (Electrical) and 35 years for the post of Manager (Civil) & Manager (Electrical) on the closing date of receipt of the applications i.e. **22.07.2021**. Further, the eligibility criteria as per the RRs shall also be determined w.r.t. the closing date of application i.e. **22.07.2021**. Age relaxation will be given to SC/ST/OBC/PHC etc. candidates as per Govt. Rules.

6. Applications received after the last date i.e. **22.07.2021** or otherwise found incomplete will not be entertained.

Manager (PLD-I)



13. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
14. In case the present employment is held on deputation basis, please state			
a) The date of initial appointment in parent deptt.	b) Period of appointment on deputation	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent deptt./ organization.

15. Details of enclosures: Attested photocopies of documents in support of the information supplied in above columns, such as, Educational Qualification, Date of Birth, SC/ST/OBC certificate, Experience etc.

16. I hereby declare that all the statements made in the application herein above are true and complete to the best of my knowledge and belief. I undertake that suitable action can be taken against me by the Corporation (DTC) for furnishing false information mentioned herein above.

Place-----

Date-----

Name & Signature of the Candidate

**Most-Urgent**  
**Out-Today**

DELHI TRANSPORT CORPORATION  
(GOVT. OF NCT OF DELHI)  
I.P. ESTATE: NEW DELHI

No. PLD-I (Deputation)/2021/671

Dated: 05.07.2021

**Sub: - Advertisement material for filling up the vacant sanctioned post of 01Sr. Manager (Elect.), 01 Manager (Civil) & 01 Manager (Electrical) on contract basis in DTC.**

Enclosed please find herewith a hard copy of advertisement material along-with copy of the approval of the Competent Authority to be uploaded on the DTC website for inviting applications for appointment of 01 Sr. Manager (Electrical), 01 Manager (Civil) & 01 Manager (Electrical) on contract basis in DTC.

It is, therefore, requested to upload the material of advertisement on the DTC website immediately under intimation to this office.

The last date of receipt of applications is **22.07.2021**.

This has the approval of the Competent Authority.

Encl: - As above.

(Hanish)  
Manager(PLD-I)

**Dy. CGM (IT)-I**

